



SUMMARY MEETING NOTES

City of Sunnyvale

Horizon 2035 Advisory Committee

Convergence of Climate, Land Use and Transportation

February 2, 2011, 7:00 p.m., Sunnyvale City Hall,
West Conference Room

- Meeting Focus:**
- A) LUTE Structure**
 - B) Goals, Policies and Action Strategies**
 - C) Regional Planning**

1) Call to order.

Kelly Diekmann, Vice Chairperson, called the meeting to order at 7:05 p.m.

Committee Members Attending:

Paolo Baltar
Peter Cirigliano
Kelly Diekmann, Vice Chairperson
Barbara Fukumoto
Gerald Glaser, Chairperson
Sue Harrison
Kerry Haywood
Kevin Jackson
Thom Mayer
Ursula Syrova

Committee Members Absent:

Roger Burney
Stephen Gates
Samantha Osorio
Jennifer Paedon
Ralph Renne

Pacific Municipal Consultants Attending:

None

Staff Attending:

Gerri Caruso, Principal Planner
Dustin Clark, Sustainability Coordinator
Heba El-Guendy, Senior Transportation Planner
Hanson Hom, Director of Community Development
Patricia Lord, Senior Management Analyst
Trudi Ryan, Planning Officer

2) Address e-mail correspondence and questions since last meeting

Project Lead, Gerri Caruso gave a recap of the January 19 Committee meeting and information sent to Committee members for review.

3) Revised Schedule

Two handouts (2A *Overview Schedule* and 2B *Detailed Schedule*) were included in the information packet for Committee members. Director Hom discussed the revised schedule and gave an overview of “where we are” and “where we are headed” and the need to reach closure on the Climate Action Plan (CAP). LUTE will be at a higher policy level; CAP an implementation plan of the General Plan. July 2011 is a critical deadline; the EIR process will take approximately six months. January 2012 will be presenting final draft to Planning Commission and City Council for consideration. The revised schedule was approved by Committee. Staff noted the request by Chair Glaser to place agenda for May 4th on the 18th and vice-versa if possible (depending on facilitator/presenter availability).

4) Review Methodology for Development of Goals and Policies

Gerri Caruso, Principal Planner, discussed handout (3: *Methodology for Development of Goals and Policies*), with Committee action taken to accept the proposed methodology. Committee members were requested to e-mail training topics to staff by February 9, 2011.

5) Overview of General Plan

Two handouts were distributed: *Sunnyvale General Plan Structure* (4A) and *Definitions of Goals, Policies, and Actions* (4B). Gerri Caruso provided an overview of the General Plan and described CAP as analogous to Housing Element or a detailed Solid Waste Management Plan. Committee will be providing ideas/topics that might need to be considered in a different sub-element, such as noise or air quality.

6) LUTE Goal Structure

Committee action confirmed the proposed working structure for LUTE Goals.

7) Staff presentation on Regional Planning Issues

Two handouts were provided along with staff presentation: *Overview-Coordinated Regional Planning* (6A) and *Detail-Coordinated Regional Planning* (6B).

8) Committee discussion of Regional Planning policy topics

Vice Chair Diekmann facilitated discussion following staff presentation on regional planning, including: regional participation, bordering cities, regional infrastructure, environmental protection and adaptation.

9) Volunteer to review policies

Gerry Glaser and Sue Harrison volunteered to review policy topic #2 on “Coordinate with adjacent cities on local land use transportation.”

10) Public Comments

None

Follow up / Homework:

- Committee members to review materials prepared will be sent by staff prior to February 16 meeting;
- Committee members encouraged to participate in the discussion threads with the Horizon 2035 Yahoo! Group;
- Committee members to review recommended reading posted on the Horizon 2035 website.

Upcoming Meetings:

- February 16, 7 p.m. - Horizon 2035 Advisory Committee meeting
- March 2, 7 p.m. - Horizon 2035 Advisory Committee meeting

The meeting adjourned at 9:45 p.m.

Summary meeting notes prepared by:

Patricia Lord, Senior Management Analyst

Attachments/Handout Materials:

Reference materials, including power point presentations, are available at the Horizon 2035 Web site:

Horizon2035.inSunnyvale.com

- Overview Schedule
- Detailed Schedule
- Methodology for Reviewing Goals and Policies
- Sunnyvale General Plan Structure
- Definitions of Goals, Policies, Actions
- LUTE Goal Structure
- Overview Coordinated Regional Planning
- Detail-Coordinated Regional Planning