

Draft

Community Outreach Program

LUTE/CAP/EIR February –June 2012

February-March 2012	March-May 2012 (Before EIR release)	March-April 2012	Late February 2012 Through hearings	Jan & May-June 2012
Community Forums	Small Organization Presentations	Commission Meetings	On Line Tools	EIR Outreach
<p>3 Forums</p> <ul style="list-style-type: none"> • 2 evening community wide * • 1 business groups. Record in Council Chambers daytime** <p>* Notices in paper, on KSun ** Notices to Chamber, MPBA, Downtown Association, other groups or large property owners through Economic Development Division, adjacent cities, county and other agencies</p>	<p>Send out notices and ask for requests for presentations (try to combine into 6-10)</p> <p>Notices/Invitations to: 25 neighborhood associations, churches, ethnic organizations, school districts, benevolent orgs. e.g. Rotary</p>	<p>Separate commission meetings for comments:</p> <ul style="list-style-type: none"> • BPAC (transportation policies) • Sustainability (CAP policies) • Planning Commission (all LUTE and CAP policies) 	<p>LUTE and CAP on line in early February for review</p>	<ol style="list-style-type: none"> 1. Scoping meeting in Dec/11 or Jan/12 (Council Chambers) 2. Public comments at PC hearing May/June

<p>Staff presents/ Horizon attends</p>	<p>Horizon presents/Staff attends for support</p> <ul style="list-style-type: none"> • A volunteer speakers bureau will be selected from Horizon Committee • A standardized meeting tool kit with a practiced PowerPoint presentation and discussion outline • Arrange for translator if necessary 	<p>At end of Outreach staff will send Horizon Committee an outline of feedback received</p>	<p>Have a general comment tool on line for suggestions about the document</p>	<p>Staff presents with PMC</p>
<p>1 hour presentation 1hour comments questions</p>	<p>1.5 hours for presentation and Q&A</p>		<p>Survey Available to use after reviewing documents or attending forums</p>	<p>1.5 hours presentation and Q&A for scoping meeting</p>
<p>Video record one forum in Council Chambers and replay on KSun and post information about ability to make on line comments and take survey</p>				

<ul style="list-style-type: none"> • Staff Hours 3 Forums: • 60 to prepare presentation • 5 staff at each forum for four hours to prep and attend forum • Staff cost and hours for recorded forum unknown 	<p>Staff Hours for 6-10 presentations:</p> <ul style="list-style-type: none"> • 10 to work with Horizon members to create /practice presentation • 4 hours to prep and attend each presentation • 1-2 staff at each presentation 	<p>Staff Hours 3 Commission Meetings:</p> <ul style="list-style-type: none"> • 10 to prepare report and information • 3 to attend each • 1-3 staff at each commission meeting 	<p>Staff Hours On-line Tools:</p> <ul style="list-style-type: none"> • 3 staff and total 40 hours to write, test and post a survey • 1 staff to post and manage documents and tools on Horizon web page and City web site 	<p>Staff Hours EIR Outreach:</p> <ul style="list-style-type: none"> • 3 to prepare for Scoping meeting • 3 to conduct scoping meeting • 4 to prepare for PC hearing • 2 staff (with PMC) 3 hours for each outreach meeting
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